



OEI Board Meeting Minutes

School		Promise Prep	
Board Members	Adam Milakofsky, Gloria King, Myke Spencer, Julian Harrell, Susan Appel	Present: Susan Appel, Gloria King, Julian Harrell, Adam Milakofsky, Myke Spencer	Absent:
		Total Board Members Serving on Board: 5	
School Staff Present	Geoff Fenelus, Diane Tarapata		
Members of the Public/Guests Present	Brian Anderson (CEIS)	<ul style="list-style-type: none"> ● June Financials ● Statement of Activities ● Statement of Financials ● Adjusted Budget 	
Date	7/16/21		
Call to Order	12:02 pm ET	A. Milakofsky called meeting to order at 12:02 pm ET	
Meeting Items			
Voting/ Actions Taken	Updated Financial Policies Minutes Approval	Action: A motion was made to approve the updated financial policies Moved: A. Milakofsky, Seconded S. Appel Carried (5 aye, 0 nay, 0 abstentions) Action: A motion was made to approve 6.25 Meeting Minutes Moved: A. Milakofsky, Seconded G. King Carried (5 aye, 0 nay, 0 abstentions)	

Reporting		<ul style="list-style-type: none"> ● Mission Statement <ul style="list-style-type: none"> ○ Parents will have registration Mon-Tues
		<ul style="list-style-type: none"> ● G. Fenelus updated board on ED Board Report <ul style="list-style-type: none"> ○ 56 students enrolled
		<ul style="list-style-type: none"> ● Operations <ul style="list-style-type: none"> ○ School Nutrition Program coming next week for license approval ○ OEI Pre-opening checklist being uploaded; 75% complete ○ Zoning worked on; August 17 Variance of Use hearing date ○ Staff onboarding



		<ul style="list-style-type: none"> ● Finance <ul style="list-style-type: none"> ○ \$619K in the bank ○ Donovan CPA completed a controls assessment ○ Grants <ul style="list-style-type: none"> ■ Glick <ul style="list-style-type: none"> ● \$50,000k ○ Stipends added
		<ul style="list-style-type: none"> ● Staffing <ul style="list-style-type: none"> ○ Fully Staffed <ul style="list-style-type: none"> ■ 2 Spanish speakers ■ 1 French speaker ○ Staff training will take place this week <ul style="list-style-type: none"> ■ Focus is on mission, vision, school culture, academic approach, trust etc. ■ PD surveys 4.9 satisfaction

		<ul style="list-style-type: none"> ● Facility <ul style="list-style-type: none"> ○ Schedule a monthly meeting with Howard Harding around shared space ○ Covid Policy <ul style="list-style-type: none"> ■ Everyone wears a mask
Committees	<i>Board Chair Update</i>	
Community/ Stakeholder Engagement		
Additional Notes		
Meeting Adjournment		12:48 pm ET
Executive Session		
Meeting Topics		

